

**MINUTES**  
**of the Highways Advisory Committee**  
**held on Monday 16th March 2026 at 6pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster, BA12 8LB**

**Membership:**

|                                      |   |   |    |
|--------------------------------------|---|---|----|
| <b>Cllr Allensby (West) Chairman</b> | * | <b>Cllr J Kirkwood (Broadway) Vice Chairman</b> | *  |
| <b>Cllr Cooper (Broadway)</b>        | A | <b>Cllr Tuisinu (East)</b>                      | AB |
| <b>Cllr Davis (East)</b>             | * | <b>Len Turner (Advisor)</b>                     | *  |

Key: \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett (Town Clerk), Sian Airey (Committee Clerk).

**Unitary Councillors:** None

**Members of the press:** None

**Members of the public in attendance:** None

**Visiting Councillors:** Cllr Keeble and Cllr S Kirkwood

**HC/25/056    Apologies for absence**  
Apologies for absence were received from Cllr Cooper.

**HC/25/057    Declarations of Interest**  
None

**HC/25/058    Minutes**  
HC/25/058.1 The minutes of the Highways Advisory Committee meeting, held on Monday 15th December 2025 were approved as a true record and signed by the chairman.

HC/25/058.2 Members noted that there were no matters arising from the minutes of the Highways Advisory Committee meeting held on Monday 15<sup>th</sup> December 2025.

Signed.....Date.....

- HC/25/059**     **Chairman’s Announcements**  
A member of the public has enquired about the access/link-up between Bath Road and St Andrews Road. The Committee confirmed it is in the plans that the new housing developments will be linked in the future
- HC/25/060**     **Questions**  
There were no questions submitted by members to the Clerk before the meeting.
- HC/25/061**     **Public Participation**  
There was no public participation.
- HC/25/062**     **Reports from Unitary Authority Members**  
There were no reports from Unitary Authority Members.
- HC/25/063**     **Community Speedwatch Update**  
**Members noted** the updates from Cllr James Kirkwood about Community Speedwatch. He is still awaiting his training which has been postponed twice. He now hopes to complete this on 11<sup>th</sup> April 2026.
- HC/25/064**     **Matters Arising from the meeting of the Local Highway and Footway Improvement Group (LHFIG)**  
**HC/25/064.1** **Members noted** the updates from the LHFIG meeting on 14<sup>th</sup> January 2026.  
**HC/25/064.2 17-25-08 Imber Road, Warminster** LHFIG have requested clarification on what is required – lowering the speed limit, or engineering measures such as signing and lining etc. An extension to the 20mph may not be possible. Members clarified it referred to the road from the one stop to the junction with East Street/Boreham Road.  
**Members resolved to not proceed with this application and will revisit once the impact of the 20mph zone has been assessed.**
- HC/25/065**     **Waiting Restrictions Proposals**  
**HC/25/066.1 Masefield Road**  
A member of the public is requesting an extension to yellow lines besides the entrance to their driveway, or an alternative white line across the driveway entrance. Other vehicles are parking very close to the entrance of the driveway, and sometimes even covering the driveway restricting access.  
**Members resolved that the resident be advised to apply for a white bar marking which would be paid for by the resident, making the request as per Wiltshire Council’s policy.**
- HC/25/066.2 Weymouth Street (vehicle access to Smallbrook Meadows)**  
Following the recent resurfacing works on Weymouth Street, changes to road markings have created an access issue at the vehicle entrance to Smallbrook Meadows. Warminster Town Council are requesting road markings be reinstated.  
**Members resolved that the request for a white bar marking should be paid for by Warminster Town Council, making the request as per Wiltshire Council’s policy.**

Signed.....Date.....

**HC/25/066.3.3 Deverill Road/ Marsh Street**

A member of the public has asked that their original request for double yellow lines be reconsidered.

**Members resolved not to refer the request to LHFIG, and that the previous decisions still stand.**

**HC/25/066 Highway Improvement Form Requests**

**HC/25/067.1 Furlong Car Park**

A member of the public has requested that the Furlong car park be converted to a residents' car park.

**Members resolved to ask Wiltshire Council to consider reducing residents parking charges, in light of new charges due to be implemented.**

**HC/25/067.2 Boreham Field Parking**

A member of the public has submitted a letter to Selwood Housing regarding the lack of parking spaces in Boreham Field. The area of concern is around the shops. The letter requests converting some of the green verges to parking spaces.

**Members resolved that this is a matter for Selwood Housing. This has become an issue since the parking bays in front of the shops were changed from chevrons. Cllr Davis is due to meet with Selwood Housing in due course. The green verges may not be suitable for parking due to services laying underneath.**

**HC/25/067 Speed Indicator Devices**

**Members noted** the PowerPoint presentation delivered by Sarah Holden (Wiltshire Police). Once Cllr Kirkwood and the speedwatch volunteers have completed their training, suitable sites for Speed Indicator Devices will be considered.

**HC/25/068 Communications  
None**

**Meeting closed at 6.30pm**

**Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.**

**Date of next meeting: Tuesday 19th May 2026**

Signed.....Date.....